

PUBLIC SCHOOLS OF NORTH CAROLINA


DEPARTMENT OF PUBLIC INSTRUCTION | June St. Clair Atkinson, Ed.D., *State Superintendent*


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December 13, 2011

MEMORANDUM

TO Selected Directors, Exceptional Children Programs
Selected Charter Schools

FROM Mary N. Watson, Director 
Exceptional Children Division

Joe Simmons, Section Chief 
Behavioral Support and Special Programs Services Section
Exceptional Children Division

MID-YEAR INFORMATION FOR PRC 29 FUNDING

When the PRC 29 funds were allocated for the current school year, each school system was asked to identify specific services and indicators that demonstrate that the services are being provided and are being effective. In addition, student information sheets were completed for the students who would receive the services and interventions. The Behavioral Support Section uses the monthly submitted suspension report and this data to justify the continued appropriation of the PRC 29 funds by demonstrating that the services do make a difference. It is time to complete the information about student progress and service provision for the first semester.

For LEAs and Charter Schools not using CECAS as their primary special education information system, the information for each student who is receiving services during the 2011-2012 school year can either be completed on the original paper forms provided by the Behavioral Support Section or can be completed in CECAS. If the LEA chooses to provide the data in CECAS, then the LEA will have to learn to enter the student data. This will require a half day of training to learn how to enter student demographics, special education and a student plan as well as the PRC 29 data. **If you are interested in receiving the CECAS training, please contact Quentin Parker at quentin.parker@dpi.nc.gov.**

Attached to this memo is "Information about Services and Interventions for PRC 29 Funding" which gives specific information about how long a student should have received services and "Intervention Definitions" which is a description of the interventions to help you complete the "Services and Intervention Form." The "Mid-Year Student Information Form" should only be completed for those students who meet the timelines and service descriptions in the "Information about Services and Interventions for PRC 29 Funding." A brief instruction sheet is also included with some tips for the person providing the data entry.

EXCEPTIONAL CHILDREN DIVISION

Mary N. Watson, *Director* | mary.watson@dpi.nc.gov

6356 Mail Service Center, Raleigh, North Carolina 27699-6356 | (919) 807-3969 | Fax (919) 807-3243

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

The attached documents should be entered in CECAS or mailed to Joe Simmons, Section Chief, Exceptional Children Division, Behavioral Support & Special Programs Section, at NCDPI, 6356 Mail Service Center, Department of Public Instruction, Raleigh, NC 27699-6356 **by February 15, 2012.**

If you have questions, please contact Joe Simmons at 919-807-3298 or joe.simmons@dpi.nc.gov. We appreciate your continued efforts to serve children with behavioral and emotional problems.

Attachments

MNW/JS/dp